



Our mission is to empower children by providing a safe place for growth and enrichment in the great outdoors.

# Rental Agreement

(7/20/15)

Date of Rental: \_\_\_\_/\_\_\_\_/\_\_\_\_ until \_\_\_\_/\_\_\_\_/\_\_\_\_

Time in: \_\_\_\_\_ Time Out: \_\_\_\_\_

Name/Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_

<input type="checkbox"/> \$50.00 Reservation Deposit	Down payment, which is part of rental fee
<input type="checkbox"/> \$50.00 Cleaning Deposit	In addition to rental fee and will be returned once checkout is complete and building and grounds are deemed in good condition.

Facilities to be Rented (Check all that apply)	Up to 8 hours	Up to 24 hours	Up to 48 hours
Main Camp Grounds <input type="checkbox"/>	\$20.00	\$50.00	\$80.00
Education Center <input type="checkbox"/>	\$125.00	\$200.00	\$300.00
Arts and Crafts Building <input type="checkbox"/>	\$80.00	\$150.00	\$250.00
*Kitchen <input type="checkbox"/>	\$75.00	\$125.00	\$200.00

Additional Rentals (Check all that apply)	On Site	
Canoes <input type="checkbox"/> *includes Canoe Trailer	\$20.00 Per boat per day +\$100.00 deposit	Rental group must supply lifeguard

Key Use	Gate Key <input type="checkbox"/> # _____	<b>Lost Key charge</b> <b>\$50.00 per key</b>	Cost of the key and rekeying the building/gate and making new keys for board members
	Education Center <input type="checkbox"/> # _____		
	Arts and Crafts <input type="checkbox"/> # _____		

*Discounts are available to non-profit organizations.*

# Rental Rules and Regulations

*Please initial each and sign below that you understand Camp Alexander's Rules and Regulations.*

- \_\_\_\_\_ 1. Persons signing shall be **responsible for all persons** entering the building or grounds.
- \_\_\_\_\_ 2. It is understood and agreed by rental group that **Camp Alexander is not to be held liable for damages or injuries** on the use of the Camp Alexander grounds, and property.
- \_\_\_\_\_ 3. The consumption of **illegal substances and alcoholic beverages is strictly prohibited**, as are disorderly conduct and the use of fireworks on all areas of Camp Alexander's property.
- \_\_\_\_\_ 4. The use of **firearms is strictly prohibited** on Camp Alexander's property.
- \_\_\_\_\_ 5. **Swimming/boating on premises is prohibited** without certified lifeguard supervising. Attached liability form must be completed if using water areas.
- \_\_\_\_\_ 6. No public fishing. Groups that rent Camp Alexander's property may fish as long as it is **Catch and release fishing**.
- \_\_\_\_\_ 7. **Fires can be built only in designated** areas and attended at all times.
- \_\_\_\_\_ 8. A **\$50.00 refundable reservation deposit** is to be made to reserve your event on the calendar. Cancellation must take place 10 days prior to the rental date in order to receive the deposit refund. If you cancel your event any time after Camp Alexander reserves the right to keep a portion of the deposit for administrative costs.
- \_\_\_\_\_ 9. **Full payment** for rental is to be made on the day you pick up your keys. There is a **\$50.00 lost key charge** for each key.
- \_\_\_\_\_ 10. Care must be exercised in the use of all camp equipment and property. **Damage or loss will require reimbursement** to Camp Alexander that will be taken out of \$50.00 deposit fee. If damage exceeds the deposit, your group will be invoiced for the remaining amount.
- \_\_\_\_\_ 11. **\$50.00 cleaning deposit will be forfeited if facilities rented are not left in a good manner** (trash left, mud/dirt on floors, bathrooms not clean etc....) Cleaning supplies as well as extra toilet paper/hand towels are kept in the brown utility closet; brooms and dustpan are kept in storm shelter.
- \_\_\_\_\_ 12. A completed check-out and clean up sheet must be returned with the keys following an on-site inspection by Camp staff before deposits are returned.

# Camp Alexander PHOTO RELEASE

I irrevocably consent to and authorize the use, publication and reproduction at any time by Camp Alexander, and its successor(s), of any and all photographs taken of me and/or my group members. For any editorial use, including composite or distorted representations, promotion, advertising, or other purpose whatsoever, and waive any claim or right arising out of such use, publication or reproduction, including any right of privacy.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Comments/ Notes:** (is there anything we can do to make your event better)

Individual/group Representative Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Return completed form and \$50.00 reservation deposit to:  
Camp Alexander  
1783 Road P5  
Emporia, KS 66801

Questions:  
620-794-1830  
campalexander66801@yahoo.com

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Office use only:

Total Rental fee (including \$50.00 cleaning deposit): \_\_\_\_\_

\*final amount due at check in

Deposit amount: \_\_\_\_\_ Received by: \_\_\_\_\_ Date: \_\_\_\_\_

Amount Due: \_\_\_\_\_ Received by: \_\_\_\_\_ Date: \_\_\_\_\_

Check #'s \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Cash \$\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

# Camp Alexander Water Sports Waiver and Release of Liability

(6/2015)

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Group using Camp Alexander: \_\_\_\_\_

Person responsible: \_\_\_\_\_

**In consideration of my group being allowed to participate in any way in Water Sports on the property of Camp Alexander, the undersigned acknowledges, appreciates, and agrees that:** *(initial each line)*

\_\_\_\_\_ 1. The risk of injury from activities involved in water sports are significant, including potential for permanent paralysis and death, and while particular rules and equipment, and personal discipline many reduce this risk, the risk of serious injury does exist; and,

\_\_\_\_\_ 2. I knowingly and freely assume all such risk, both known and unknown, even if arising from the negligence of the releases or other and assume full responsibility for my group's participation; and,

\_\_\_\_\_ 3. I willingly agree hereby release and hold harmless Camp Alexander, their staff, other agencies, sponsors, and other participants, and if owners and leasers of premises and equipment used to conduct the activities, with respect to any and all injury, disability, death, and loss or damage to person or property, whether arising from the negligence of the releases or otherwise.

\_\_\_\_\_ 4. I understand this waiver can and may be used for all water sports at Camp Alexander.

**Permission to use Camp Alexander Water Sport areas, including but not limited to: swimming pond, canoes, fishing pond must have at least one of the following in place:**

\_\_\_\_\_ 1. Certified lifeguard present during use of water sport areas.

Copy of certification attached

- or -

\_\_\_\_\_ 2. Proof of liability coverage for the rental group by another entity.

(i.e. Boy Scouts of America)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed name and title